

DEVONSHIRE PRIMARY SCHOOL
COMMITTEES AND PANELS – SUMMER TERM 2017 (Effective 1 September 2017)

Committees

<p>Finance and Premises Mr Chris Eley (Chair) Miss Felicity Alexander (Vice chair) Miss Fiona Oastler (Headteacher) Mr Don Brims Mrs Charleen Cutler (Clerk) Dr Amin Mirza Mrs Sarah Underwood Chairs of Curriculum and Personnel Committees Associate Members: Mrs Wendy Close * Mr Jason Bettis* (<i>Premises only</i>)</p> <p>* Voting rights</p>	<p>Personnel Miss Felicity Alexander (Chair) Mrs Gill Griffin (Vice chair) Mr Chris Eley Miss Fiona Oastler (Headteacher)</p>	<p>Curriculum Miss Felicity Alexander (Chair) Dr Charlotte Milner-Watts (Clerk) Mr Chris Eley Miss Fiona Oastler (Headteacher) Mrs Joanne Kibbey Mrs Gill Griffin Mr Krishnamurthy Jayaraman Mrs Charleen Cutler Dr Amin Mirza Mrs Sarah Underwood Associate Members: Mr Simon Doubell (Vice chair)* Mrs Ruth Saunderson*</p> <p>* Voting rights</p>
<p>Pay Mr Chris Eley (Chair) Mrs Gill Griffin Chair of Personnel Committee</p>	<p>Pay Appeals Mr Don Brims Vice chair of Personnel Committee</p>	<p>Headteacher Appraisal: Mr Chris Eley (Chair) Mrs Gill Griffin Chair of Personnel Committee</p>

Appointment panels

<p>Appointment of Headteacher: Chair Vice Chair Chair or Vice chair of Personnel Committee Chair or Vice chair of Curriculum Committee</p> <p>Alternate: Any other Governor</p> <p>Panel for appointment of Acting Headteacher: as above</p>	<p>Appointment of Assistant Headteacher Headteacher Other Assistant Headteachers Chair and/or Vice chair</p> <p>Alternate for Chair or Vice chair: Chair or Vice chair of Personnel Committee or Chair or Vice chair of Curriculum Committee or any other Governor</p> <p>Panel for appointment of acting Assistant Headteacher: as above except the Vice chair is an alternate for the Chair</p>
<p>Appointment of Teachers, Teaching Assistants, HLTA's Headteacher Relevant Assistant Headteacher(s) Chair or Vice chair to sit on panel if a TLR is attached to the teaching post.</p> <p>Alternate for Chair or Vice chair: Chair or Vice chair of Personnel Committee or Chair or Vice chair of Curriculum Committee or any other Governor</p>	<p>Appointment of School Business Manager Headteacher Chair Chair of Finance committee (if this is the Chair then the Vice chair will sit on the panel) Mrs G Griffin</p> <p>Alternate for Chair: Chair or Vice chair of Personnel committee or any other Governor</p>

<p>Appointment of Site Manager Headteacher Chair School Business Manager</p> <p>Alternate for Chair: Chair or Vice chair of Premises committee or any other Governor</p>	<p>Appointment of Office Staff and Site Assistant Headteacher School Business Manager Office manager (for office posts below that level)</p>
<p>Appointment of Midday Supervisors Headteacher School Business Manager Senior Midday Supervisor</p> <p>Appointment of Senior Midday Supervisors As above but Senior Midday Supervisor is replaced by relevant Assistant Headteacher</p>	<p>Appointment of A to Z Club staff Headteacher School Business Manager Club Manager</p> <p>Appointment of A-Z Club Manager As above but A-Z Club Manager is replaced by a Governor who is a member of the Finance committee or Personnel committee (selected by the Headteacher).</p>

Other committees

<p>Complaints against the curriculum & other matters: Chair of Curriculum committee or Vice chair of Curriculum committee Mrs Gill Griffin</p> <p>Alternate: any other Governor</p>	<p>Pupil Exclusions: Miss Felicity Alexander Mrs Gill Griffin</p> <p>Alternate: any other Governor</p>
<p>Staff Discipline & Grievance First Committee: Mr Chris Eley Miss Felicity Alexander</p> <p>Alternate: any other Governor</p> <p>Second (Appeal) committee: three other Governors</p>	<p>Staff Redundancy & Redeployment: First Committee: Mr Chris Eley Miss Felicity Alexander</p> <p>Alternate: Any other Governor</p> <p>Second (Appeal) committee (redundancy): Mrs Gill Griffin Two other Governors</p>

Governors' special responsibilities

Training representative:	Mr Krishnamurthy Jayaraman
Forum of Sutton Governors:	Mr Simon Doubell
Special educational needs:	Dr Charlotte Milner-Watts
Attendance Governor:	Mrs Gill Griffin
Behaviour Governor	Mr Don Brims
Literacy Governor:	Miss Felicity Alexander
EAL Governor:	Miss Felicity Alexander
Numeracy Governor:	Mrs Gill Griffin
Child protection:	Mrs Gill Griffin, Mr Simon Doubell & Mr Don Brims
LAC Governor:	Dr Charlotte Milner-Watts
More able, gifted & talented:	Dr Charlotte Milner-Watts
Equality Governor:	Miss Felicity Alexander
Pupil premium Governor:	Mrs Charleen Cutler
A to Z Club Governor:	TBA

Link Governors

IT:	Dr Amin Mirza	History:	Mrs Gill Griffin
Science:	Mr Chris Eley	Design & Technology:	Mr Chris Eley
PE:	Mr Krishnamurthy Jayaraman	Geography:	TBA
PSHE:	Dr Charlotte Milner-Watts	RE:	Mr Chris Eley
Art & Music:	Mrs Charleen Cutler	MFL:	TBA

Authorised signatories (any two to sign):

Schools GSS Budget and A to Z Club Account	}	Miss Fiona Oastler – everything including orders
		Mrs Wendy Close – invoices
	}	Mrs Bethan Scrivens – cheques/BACS
	}	Mrs Laura Love – cheques/BACS <i>(and in absence of Head everything inc. orders)</i>
School Fund Account:	}	Miss Fiona Oastler
	}	Mrs B Scrivens
	}	Mrs Laura Love
Auditor for School Fund Account:		Mrs A Williamson